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**M E M O R A N D U M**

**STATE OF ALASKA  
DEPARTMENT OF FISH AND GAME**

**TO: Files**

**DATE: September 9, 1991**

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**PROFS: FBDICDIR**

**FROM: Board of Fisheries**

**SUBJECT: Alaska Board of  
Fisheries Long  
Term Goal**

The goal of the Alaska Board of Fisheries in implementing the Alaska Statute requirements is the long term stability of the various fisheries. The board prefers proposed regulatory changes which address the long term aspects in the specific fisheries. Fisheries are the subsistence, commercial, sport and personal use fisheries around the state. To accomplish the above goals, the following objectives and tasks are in place.

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**CALL FOR PROPOSAL DEADLINE**

The objective is to have all the proposed regulatory changes submitted prior to the beginning of fishing season. This way the Advisory Committees, Regional Councils, public and staff have the opportunity to evaluate the proposals in light of that season and consider the long term implications of the proposal. The following tasks are established to achieve the above objective:

- 1) The call for proposal deadline is April 10.
- 2) When April 10 falls on Saturday, Sunday, Monday or a holiday, the next closest business day will be deadline for that call.
- 3) Proposals must be received by Division of Boards staff by the above deadline.
- 4) Alaska Department of Fish and Game division proposals will be submitted to the respective director's office by the proposal deadline.

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**BOARD MEETING ARRANGEMENTS**

The objective is to establish the board meeting schedule to provide the advisory committees, regional councils, public and staff with the advance knowledge of when to propose regulatory changes, when to respond to proposed regulatory changes, plan meeting schedules, travel, etc. The following tasks are established to achieve the above objective:

- 1) Schedule meeting sessions no longer than 15 days in duration.

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- 2) Schedule a reasonable length of time between sessions for board members and staff to take care of personal and business needs. A minimum of 7-10 days between sessions.
- 3) Leave as much of the month of October available for Joint Board of Fisheries and Game meetings as possible.
- 4) Leave as much of the month of March available for Joint Board of Fisheries and Game meetings as possible.
- 5) Do not schedule any board meetings past March 15, when possible.
- 6) Locate meetings in the region of the call for proposals.
- 7) Have each meeting session address one region. The current regional arrangements: Kodiak/Chignik; Alaska Peninsula/Aleutian Islands, Bristol Bay; Arctic/Yukon/Kuskokwim; Cook Inlet; Prince William Sound; and Southeast.
- 8) If one session for one region is projected to last longer than 15 days, schedule more than one session for that region (i.e. Upper Cook Inlet and Lower Cook Inlet or Southeast Commercial fisheries and Other Southeast Finfish).
- 9) Schedule one session for all herring fish proposals. Have this session early in the meeting cycle.
- 10) Schedule one session for all shellfish proposals. Have this session late in the meeting cycle.
- 11) Review each region as noted above approximately every \_\_\_\_\_ years.
- 12) Administrative items will be considered at the end of the agenda.
- 13) When funding is available, a Joint meeting of the Board of Fisheries and Board of Game will be scheduled before the meeting cycles of the two boards.
- 14) When funding is available, a meeting of the Board of Fisheries to discuss the policies and goals of the board will be scheduled prior to the meeting session's beginning.
- 15) In creating the administrative record, insure that the allocation criteria is fully discussed.

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GENERAL ORDER OF BOARD AGENDA

- Call Meeting to Order
- Introduction of Board Members and Staff
- Election of Chair and Vice-Chair (where appropriate)
- Board Member Ethics Disclosures
- All Agency Reports
- All Public Testimony
- All Advisory Committee and Regional Council Reports
- Board Deliberations
- Administrative Items (i.e. Petitions, Resolutions, Findings, Letters, Policy Papers, etc.)
- Adjourn/Recess

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GENERAL ADMINISTRATIVE ITEMS

The objective is to provide adequate notice to the potentially affected public of the proposed regulation changes. These tasks are suggested:

- 1) Publish the legal notice in the region where the proposals will be considered (effect).
- 2) During Public Testimony, each individual will be allocated 7 minutes to testify before the board. Each individual will be allowed to testify only once during that session. If they testified at another session on these proposals at another meeting session, they will not be allowed to re-testify on the same proposals.
- 3) During Public Testimony, each organization will be allocated 10 minutes to testify before the board. Each organization will be allowed only one 10 minute block. Other people associated with the organization will need to testify as individuals.
- 4) Official Advisory Committee and Regional Council representatives will be allocated 15 minutes to report on the actions of their organization.
- 5) The blue cards for public testimony will be shuffled, then the list posted for the order of testimony. Special requests for changes in the posted order are to be arranged with the chair and director.